



Aggarwal College Ballabgarh

LESSON PLAN
18 WEEKS (JULY-NOV)-2024

Name of Faculty: Dr. Rekha Sain
Designation/ Department: Commerce

CLASS: B.com	SEMESTER: 1st	SECTION: A&C
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SUBJECT: Managerial Skill

WEEK	DATE	TOPIC TO BE COVERED
1	1-08-2024	Introduction
	2-08-2024	Meaning of Managerial skill
	3-08-2024	Concepts of MS
	4-08-2024	S. U. N. D. A. Y.
	5-08-2024	Concepts of MS
	6-08-2024	Need of MS
	7-08-2024	H.O.L.I. D. A. Y.
2	8-08-2024	Importance
	9-08-2024	Revision
	10-08-2024	Test
	11-08-2024	S. U. N. D. A. Y.
	12-08-2024	Techniques
	13-08-2024	Techniques
	14-08-2024	Effective Management
3	15-08-2024	H.O.L.I. D. A. Y.
	16-08-2024	Revision

	17-08-2024	Application Of Managerial skill
	18-08-2024	S. U. N. D. A. Y.
	19-08-2024	H.O.L.I. D. A. Y.
	20-08-2024	Test
	21-08-2024	Applications of MS
4	22-08-2024	Students Problem solving
	23-08-2024	Coordination
	24-08-2024	Coordination
	25-08-2024	S. U. N. D. A. Y.
	26-08-2024	HOLIDAY
	27-08-2024	Revision
	28-08-2024	Coordination & Interpersonal Role
5	29-08-2024	Interpersonal Role
	30-08-2024	Revision
	31-08-2024	Test
	1-09-2024	S. U. N. D. A. Y.
	2-09-2024	Problem Solving Introduction
	3-09-2024	Meaning of PS
	4-09-2024	Creativity of PS
6	5-09-2024	Innovation
	6-09-2024	Revision
	7-09-2024	Test
	8-09-2024	S. U. N. D. A. Y.

	9-09-2024	Steps of Analytical Problem Solving
	10-09-2024	Steps of Analytical PS
	11-09-2024	limitations
7	12-09-2024	impediments of creativity
	13-09-2024	Revision
	14-09-2024	Doubt Session
	15-09-2024	S. U. N. D. A. Y.
	16-09-2024	Activity of Problem Solving
	17-09-2024	Multiple approaches to creativity Empowering
	18-09-2024	Empowerment
8	19-09-2024	Dimensions of Empowerment
	20-09-2024	How to develop empowerment
	21-09-2024	Doubt Session
	22-09-2024	S. U. N. D. A. Y.
	23-09-2024	H.O.L.I. D. A. Y.
	24-09-2024	Test
	25-09-2024	inhibitors of Empowerment
9	26-09-2024	Delegating Introduction
	27-09-2024	Meaning and how to Delegate works
	28-09-2024	Delegation of work
	29-09-2024	S. U. N. D. A. Y.
	30-09-2024	Revision
	1-10-2024	Doubt

	2-10-2024	HOLIDAY
10	3-10-2024	Test
	4-10-2024	HOLIDAY
	5-10-2024	Activity of Delegation
	6-10-2024	S. U. N. D. A. Y.
	7-10-2024	Introduction of team Building
	8-10-2024	How to build Team
	9-10-2024	Developing team& Team works
11	10-10-2024	Advantages of team Building
	11-10-2024	Doubt Session
	12-10-2024	HOLIDAY
	13-10-2024	S. U. N. D. A. Y.
	14-10-2024	Test
	15-10-2024	leading Team
	16-10-2024	Team leadership
12	17-10-2024	HOLIDAY
	18-10-2024	Group Dynamics
	19-10-2024	Group Behaviours
	20-10-2024	S. U. N. D. A. Y.
	21-10-2024	Cohesion
	22-10-2024	Brain Storming
	23-10-2024	Importance of Brain storming
13	24-10-2024	Sensitivity Group Training
	25-10-2024	Revision

	26-10-2024	Doubt Session
	27-10-2024	S. U. N. D. A. Y.
	28-10-2024	DIWALI BREAK
	29-10-2024	DIWALI BREAK
	30-10-2024	DIWALI BREAK
14	31-10-2024	DIWALI BREAK
	1-11-2024	DIWALI BREAK
	2-11-2024	DIWALI BREAK
	3-11-2024	S. U. N. D. A. Y.
	4-11-2024	Test
	5-11-2024	Nominal Group techniques
	6-11-2024	leadership
15	7-11-2024	leadership & Competance Development
	8-11-2024	Activity on leadership
	9-11-2024	Doubt Session
	10-11-2024	ZONAL YOUTH FESTIVAL
	11-11-2024	ZONAL YOUTH FESTIVAL
	12-11-2024	ZONAL YOUTH FESTIVAL
	13-11-2024	Revision
16	14-11-2024	Test
	15-11-2024	H.O.L.I.D.A.Y.
	16-11-2024	Assignment
	17-11-2024	S. U. N. D. A. Y.
	18-11-2024	Introduction of communication

	19-11-2024	Process of communication
	20-11-2024	Need of communication
	21-11-2024	Importance of communication
	22-11-2024	Types of communication
	23-11-2024	Revision
	24-11-2024	S. U. N. D. A. Y.
	25-11-2024	conducting of meeting
	26-11-2024	interviews
	27-11-2024	Reporting of projects
	28-11-2024	Reporting of case analysis
	29-11-2024	Self confidence
	30-11-2024	Role of managerial skill in developing managers
	1-12-2024	S. U. N. D. A. Y.
	2-12-2024	Revision
	3-12-2024	Ppt
	4-12-2024	Test
	5-12-2024	Revision

Signature